Staff Performance Management Program
The campus Performance Management Program for FY 2015/16 has begun. The Program helps to assure each employee contributes to department goals and the campus strategic plan, has the opportunity to develop the skills and acquire the knowledge required for professional growth and development, and receives a written performance appraisal. Learn more

Career Tracks Update
We are pleased to announce that HR/Compensation has completed the Career Tracks reconsideration period. All of the reconsideration material was thoroughly reviewed, and employees and supervisors have been notified of the final Career Track classification decisions. We are excited to have Career Tracks implemented at UCR as it provides us with the ability to clarify job classifications and facilitate career paths. Thank you for your continued support! For more information, please visit the Career Tracks website.

Benefits

Retirement Planning Workshops
March 8, 2016 / 11:30 a.m. & 5:30 p.m.
This two-part workshop series is being offered to UC Riverside employees age 50 and over. Information provided will include Fundamentals of Retirement Income Planning and Making the Most of Social Security. Learn more

Women & Investing Workshop Series
March 29 – May 24, 2016
Women & Investing is a three-part series developed to provide useful information to women on how to create a successful investment strategy. Topics covered include: Getting Organized, Build & Own Your Plan, and Retirement Income Planning on Your Own. Stay tuned for registration instructions. Learn more

Education & Development

Performance Management II: Providing Constructive Feedback
February 25, 2016 / March 16, 2016
Description: Provides skills that will enable participants to give constructive feedback in a way that builds openness, mutual respect, and promotes problem solving and learning.

Performance Management: Preparing for Your Performance Appraisal
February 29, 2016
Description: Provides instruction about the three "P"s of your role in the performance appraisal process, guidance on how to write an effective self-appraisal, and a discussion on career/professional development.

Performance Management I: The Performance Management Process
March 3, 2016
Description: Covers elements of the UCR performance management cycle that includes: planning for performance, coaching and managing performance, and conducting the performance appraisal.

Collaboration, Communication, and Team Building
March 3, 2016
Description: Focuses on team building, communication, and collaboration.

**Performance Management: Conducting Performance Reviews**  
*March 8, 2016*  
Description: Provides skills and tools to help you conduct an effective performance review.

**Leading Change and Managing Transition (MDP 4)**  
*Two-day course / March 8 & 9, 2016*  
Description: Guides you through the steps of effectively leading change and managing transition in the workplace.

**Performance Management: Developing Others**  
*March 15, 2016*  
Description: Provides participants with tools to enhance confidence and improve skill sets in others.

**Supervisor Skills: Leadership, Facilitation, and Delegation**  
*March 16, 2016*  
Description: Provides components of effective leadership, develops practical techniques to engage your team and assist them in reaching their goals.

**LUN: Listening for Understanding**  
*March 17, 2016*  
Description: Provides practical tools to develop methods to listen and understand the message being conveyed.

**Building Effective Teams**  
*March 23, 2016*  
Description: Provides a range of topics to develop and maintain effective teams.

**Coaching for Performance/Difficult Performance Conversations**  
*March 23, 2016*  
Description: Participants will learn how to approach a difficult conversation with a subordinate.

**COU: Communicating for Understanding**  
*March 30, 2016*  
Description: Teaches communication methods to enhance dialogue among members of diverse populations.

**How to Conduct Effective Meetings**  
*March 31, 2016*  
Description: Provides tools to facilitate effective meetings.

» [Register at UC Learning](#)

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**Workplace Health & Wellness**

**Walk and Talk Leadership Series 2016**  
*Wednesday, February 24, 2016 / 12:15 p.m.*

The Walk and Talk Leadership Series continues with Ron Coley, Vice Chancellor, Business and Administrative Services (BAS). Come join Vice Chancellor Coley for some fresh air and a short walk on our beautiful campus. [Learn more](#)

**Continuing Health & Wellness Events and Programs**
- **Mission Possible 3 / it’s not too late to join!** This 8-week team challenge emphasizes creating new healthy habits. [Download the flyer](#).
- **Winter 2016 MobileFit / through March 18, 2016:** Participate in a convenient on-site and free fitness program. [Learn more](#).
- **Relaxation Yoga Practices with Diane / Winter 2016:** Diane Del Buono, Associate of the Chancellor, will lead gentle yoga poses. [Learn more](#).